

**World Deaf Rugby**  
**May 2024**

## **TRUSTEE LEADERSHIP OF WDR TASK/ACTIVITY AREAS**

Trustee leadership of key World Deaf Rugby task/activity areas is as follows:

### **1. WDR Online Presence/Profile**

**Lisa Vogel, Mark Barnard, Mariano Matut & Michael Oosthuyzen**

Reviewing, revising, restructuring and redeveloping WDR's Social Media presence, including *Facebook, Instagram, YouTube, Linked-In & Twitter* as appropriate; Ensuring WDR has an active social media presence/profile by regularly posting updates and items of interest to WDR members

***Note:** Re the WDR website, since 2019, the website has been funded (approximately AUD\$300 per annum for domain name & website hosting) and managed by **Johanna Plante**, with administrative and technical support provided by a volunteer, Charan Singh. Johanna is responsible for content creation, editing & updating. Charan does the technical administration, maintenance and website development.*

### **2. Marketing, PR & Broadcasting/Streaming**

**Lauren Terras (Tim Stones to provide copywriting support etc.)**

Developing marketing, PR & broadcasting/streaming strategies/approaches **for Board of Trustees approval** to increase participation in Deaf rugby, enhance WDR recognition and promote WDR/WDR championships; Developing & implementing merchandise agreements **for Board of Trustees approval**; Negotiating opportunities for the broadcast & streaming of WDR championships and putting such arrangements in place, **as approved by the Board of Trustees**

### **3. Fundraising – Grant Funding & Sponsorship**

**Gwynne Griffiths (in consultation with Lauren Terras re Sponsorship Packages)**

Identifying & pursuing sponsorship opportunities in consultation with the Trustee leading the *Marketing, PR & Broadcasting/Streaming* activity area; Developing sponsorship packages **for approval by the Board of Trustees**; Negotiating/putting in place sponsorship agreements **as approved by the Board of Trustees**; Identifying & submitting applications for Grant funding **as approved by the Board of Trustees**; Administering & acquitting Grant agreements/arrangements **as approved by the Board of Trustees**

**Note:** Grant Funding Applications/Agreements & Sponsorship Packages/Agreements will also need to comply with the **WDR Finance & Fundraising Policy**, including requisite Board approvals to ensure financial integrity, transparency and accountability within WDR.

#### **4. World Rugby Liaison**

##### **Gwynne Griffiths & Michael Oosthuizen**

Liaising with World Rugby on future working relationships, WDR member relationships with their home unions and potential research projects that would benefit World Deaf Rugby **for approval by the Board of Trustees**

#### **5. ICSD/Deaflympics Liaison**

##### **Mariano Matut (Michael Oosthuizen to be included in meetings with ICSD)**

Liaising with ICSD on possible ICSD Associate Membership and the inclusion of Rugby 7s in the Deaflympics; Consulting with WDR members as to their interest in the Deaflympics and their abilities to mount a 7s team at the ICSD hearing loss eligibility level of at least 55dB in the better ear; If agreed and **approved by the Board of Trustees**, progressing the requisite ICSD application process including all prerequisites for both ICSD membership and the inclusion of Rugby 7s in the Deaflympics

#### **6. WDR Support for Developing Deaf Rugby Nations**

##### **Atsuhiko Hino (focusing on development in the Asia region)**

Mentoring and supporting the smaller developing Member unions in their establishment and growth

**Note:** Atsuhiko has indicated that his primary focus will be the **Asia region**. It is anticipated that trustees in other regions may also be in a position to work with Atsuhiko to provide support in their own regions – i.e.

- Michael Conroy, Lisa Vogel & Tony Kuklinski in the **Oceania regions**
- Michael Oosthuizen, Tim Stones, Lauren Terra, Mark Barnard and Yaw Donker in the **Africa region**

#### **7. WDR Finance & Fundraising Policy Development**

##### **WDR Executive Committee (as agreed at the 16 March 2024 Trustees Meeting)**

This *Policy* will document approval and control protocols for the acquisition, management, use and disbursement of budgeted, Grant & Sponsorship funds to ensure financial integrity, transparency and accountability within WDR, and the optimum use of WDR resources.

## 8. WDR Championships Bid Selection Process

### WDR Executive Committee (as agreed at the 16 March 2024 Trustees Meeting)

Clarifying the overall *Bid Selection Process* including the steps in that process, timings, responsibilities, selection criteria and safeguards to insure against subjectivity and conflicts of interest; Developing the *Request for Bid* documentation & *Bid Assessment/Selection Criteria*; Setting up a suitably independent *Bid Selection Committee*; Consulting with Members on any location preferences *vis-à-vis* Visa/travel/cost issues; Recommending the preferred *Bid for approval by the Board of Trustees*

## 9. Clause 25 provisions re Updating Charities Commission Register

### Gwynne Griffiths

Gwynne is currently the WDR *Registered Charity Contact* and the only WDR trustee who has access to the WDR listing on the *UK Charities Commission Register*. As the *Registered Charity Contact*, Gwynne can arrange for other WDR trustees to also have access to the WDR *Charities Commission Register* listing, and this was requested by the Secretary. However, Gwynne has refused to arrange such additional access for the Secretary or other trustees, instead preferring to be the only WDR trustee having access.

Hence, Gwynne is the only person who can update the WDR listing on the *Charities Commission Register* on behalf of the WDR Board of Trustees as specified in *Clause 25* of the WDR Constitution and, therefore, is solely responsible for WDR compliance with *Clause 25* provisions relating to **the updating** of WDR information/documents on the *Charities Commission Register*.

**Note:** *Though Gwynne, as the only trustee having access to the WDR Charities Commission listing, remains solely responsible for the uploading of the information/documents on the Charities Commission Register, the preparation/production of the necessary information/documents remains the responsibility of the Board of Trustees as a whole.*

## 10. WDR Real-Time Meeting Facilities/Logistics

*(Zoom; interpreters; captioning etc.)*

### Johanna Plante (assisted by Mariano Matut)

Organising, setting up and administering *Zoom* meeting facilities for WDR real-time *Board of Trustee, Executive Committee & Member General* meetings; Organising interpreters and multilingual captioning for such meetings; Taking responsibility for all technical and administrative aspects of the *Zoom* facilities and arrangements

**Note:** *Since February 2024, a WDR Zoom subscription (including multilingual captioning) has been funded (approximately AUD\$400 per annum) by Johanna Plante*